Teaching and Examination Regulations (AER)

Academic year 2019 - 2020

VU University Amsterdam School of Business and Economics

	Master's degree programme in
	Geographical Information Sciences
P	Pre-Master's programmes in
G	Geographical Information Sciences

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Section A: faculty section

1. General provisions

Article 1.1 Applicability of the Regulations

- These regulations apply to the educational activities associated with and examinations of the Master's degree programmes in
 - a. Geographical Information Sciences

hereinafter referred to as: 'the degree programme,' as well as to the pre-master programmes in

- b. Geographical Information Sciences
- hereinafter referred to as 'the pre-master programme'.
- 2. The degree programme is offered by the Faculty of Economics and Business Administration of VU University Amsterdam, hereinafter referred to as: 'the faculty'.
- 3. These regulations apply to anyone following the degree programme during this academic year, irrespective of when he or she started the degree programme. Where necessary, transitional regulations will also apply. These are published in the Study Guide / website / VUnet.
- 4. These Regulations consist of a faculty section (A) and a programme-specific section (B). Section A contains general provisions and applies to the teaching and examinations of the Master's degree programmes of the faculty. Section B contains programme-specific provisions. Together, Sections A and B form the Academic and Examination Regulations for the programme.
- 5. Section B of these Academic and Examination Regulations may contain additional general provisions for the relevant degree programme.

Article 1.2 Definitions

The following definitions are used in these Regulations:

a. EC (European Credit)b. final examination:a credit with a workload of 28 hours of study;the completion of the Master's programme;

c. fraud and plagiarism: the student's acts or failures to act which make it wholly or partially

impossible to accurately judge his/her knowledge, understanding and skills;

d. component: a unit of study of the programme within the meaning of the WHW;

e. period: a part of a semester;

f. practical: a component specifically aimed at acquiring certain (academic) skills or

training. Practicals that are part of a component are not practicals in the

sense described here, but have the status of a constituent exam.

Examples of practicals include:

carrying out a research assignmenttaking part in fieldwork or an excursion

o conducting a literature review

o taking part in another educational learning activity aimed at acquiring specific skills or participating in and completing a work

placement

g. programme: the totality and cohesion of the course components, teaching

activities/methods, contact hours, testing and examination methods and

recommended literature;

h. VUnet: the Student Information System;

i. study guide: the guide for the degree programme that provides further details of the

provisions and other information specific to that programme. The Study

Guide is available electronically at the website / VUnet;

j. workload: the workload of the component to which an interim examination applies,

expressed in terms of credits = EC. (The workload for 1 year (1,680 hours) is

60 EC credits);

k. working day: Monday to Friday, except for public holidays or days designated as holidays

by VU University Amsterdam.

l. academic year: the period beginning on 1 September and ending on 31 August of the

following calendar year;

m. examiner: lecturer authorized by the Examination Board to assess an examination,

constituent examination or practical;

n. examination: a final assessment of the student's knowledge, understanding and skills

relating to a component. The assessment is expressed in terms of a final mark.

An examination may consist of one or more constituent examinations;

o. constituent examination an assessment of the student's knowledge, understanding and skills relating

to a part of a component. The assessment is expressed in terms of a constituent result, which contributes to the final mark. A non-mandatory assessment within a component, such as an opportunity to earn a bonus

point, is not a constituent examination.

p. mark the final mark for that component;

q. rules and regulations: the Rules and regulations for examinations as defined in article 7.12,

paragraph 4 of the WHW;

r. Admissions Board: the committee that assesses, on behalf of the Faculty Board/, whether a

candidate meets the requirements for admission to the Master's degree programme of his/her choice. If there is no Admissions Board appointed for the degree programme, the Examination Board (within the meaning of

Section 7.12 of the WHW) functions as Admissions Board;

s. University: VU University, Amsterdam;

t. WHW: the Dutch Higher Education and Research Act (Wet op het hoger onderwijs

en wetenschappelijk onderzoek, WHW);

u. programme charter: the part of the Student Charter specific to the programme in accordance

with Section 7.59 of the WHW.

The other terms have the meanings ascribed to them by the WHW.

2. Previous education and admission

Article 2.1 Previous education

- 1. In order to qualify for enrolment in a Master's degree programme, a Bachelor's degree obtained in academic higher education (WO) is required. The requirements that the Bachelor's degree must meet are specified in Section B.
- 2. In the event that a candidate does not have a Bachelor's degree as referred to in paragraph 1, the Admissions Board of the degree programme will assess suitability for admission to the programme on the basis of the requirements stipulated in Section B.
- 3. In order to qualify for enrolment in a Master's degree programme for teaching in pre-university education, the individual concerned must have been awarded the Master's degree in the relevant subject area, pursuant to Section 7.10a of the WHW.

Article 2.2 Application and enrolment

- 1. The deadline for application for the Master's programme is stipulated in Article 3.4 (Section B).
- 2. After applying on time, the student must enrol before 1 September or 1 February. The enrolment deadline for the pre-Master's programme is also 1 February or 1 September.

Article 2.3 Faculty Admissions Board

The Faculty Board will establish one or more Admissions Boards. The Faculty Board will appoint its members after consultation with the programme directors and Examination Boards of the relevant degree programmes.

Article 2.4 Admissions procedure

- 1. The Admission Board is responsible for admission to the programme.
- With a view to admission to the programme, the Admissions Board assesses the candidate's knowledge, understanding and skills. The Board may request experts within or outside the University to test certain types of knowledge, understanding and skills, in order to supplement written evidence of the programme/programmes the student has already completed. In its assessment, the Board includes knowledge of the language in which the programme will be taught.
- 3. Candidates receive either confirmation of admission or a negative decision. An appeal against a negative decision can be lodged with the Examination Appeals Board within six weeks.

Article 2.5 Refusal or termination of enrolment (unsuitability/judicium abeundi)

- 1. Based on the provisions of Section 7.42a of the WHW, the Faculty Board or the Examination Board may, in exceptional cases, ask the Executive Board to terminate or refuse a student's enrolment in a programme, if that student's actions or remarks show that he/she is unsuitable either for practising one or more of the professions for which the programme in question is preparing the student or for the practical preparation for professional practice.
- 2. If a student is suspected of being unsuitable as described in paragraph 1, the Examination Board or the Faculty Board will instigate an inquiry, of which the student will be informed immediately. The Examination Board or the Faculty Board will not issue any recommendation without carefully considering the interests involved and giving the student the opportunity to be heard.

3. Degree programme structure

Article 3.1 Structure of academic year

- 1. Every degree programme will be offered in a year divided into two semesters.
- 2. The structure within the semester is programme-specific and is outlined in part B.

Article 3.2 Organisation of the programme

- 1. The programme comprises the units of study as stipulated in the Study Guide.
- 2. The size of the degree programme in EC is stipulated in the Study Guide.
- 3. A component comprises 4 or 5 EC.
- 4. By way of exception to paragraph 3, the Study Guide may stipulate that a component comprises another workload.
- 5. The programme is made up of a compulsory part and an individual Master's thesis and, if applicable, a subject-specific optional component as specified in more detail in the Study Guide.
- 6. If the student wishes to choose a different component than those stipulated in the Study Guide as part of his/her electives, prior permission is required from the Examination Board.

4. Examinations

Article 4.1 Signing up for examinations

- 1. Students must sign up for participation for all programme components. This is only possible in the periods designated for that purpose.
- 2. Every student must sign up for every examination opportunity. The procedure for signing up is described on the website or VUnet. Participation in the examination may be refused if the student does not sign up or fails to do so in time.
- 3. By way of exception to the provisions of paragraph 1, any student who has correctly signed up for participation in the instruction/classes for a particular course and has been admitted will also be signed up for the subsequent examination, unless the degree programme stipulates a different approach.

Article 4.2 Type of examination

- 1. The Study Guide stipulates the way in which a component is concluded and the form any examination will take.
- 2. At the student's request, the Examination Board may permit a different form of examination than that stipulated in the Study Guide. If applicable, more detailed regulations on this are included in the Rules and Guidelines for the Examination Board.
- 3. In the case of a component that is no longer offered, in the academic year following its termination, at least one opportunity will be provided to sit the examinations(s) or parts thereof and a transitional arrangement will be included in the Study Guide.

Article 4.3 Oral examinations

- 1. Unless otherwise specified for the relevant component in Section B, no more than one student will be examined orally at the same time.
- 2. An oral examination is public unless the Examination Board or examiner determines otherwise in an exceptional case. A student may submit a reasoned request to the Examination Board to depart from the public nature of the oral examination. The Examination Board will balance the interests of the student against the interests of a public examination.
- 3. Unless otherwise specified by the Examination Board, an oral examination will be taken in the presence of a second examiner.
- 4. Before the commencement of an oral examination, the examiner will ask the student for valid proof of enrolment and identification.

Article 4.4 Determining and announcing results

- 1. The examiner determines the result (= mark) of a written examination as soon as possible, but at the latest within one month. Contrary to the provisions of the first sentence, the marking deadline for theses and final assignments is no longer than twenty working days. The examiner submits the necessary information to the Education Office and the Education Office will then immediately ensure that the marks are registered or the examiner will register the marks himself. The Education Office also ensures that the student is immediately notified of the mark, taking due account of the applicable confidentiality standards.
- 2. If, as a result of exceptional circumstances, the examiner is likely to exceed the deadline, he or she must inform the Examination Board, stating reasons. If the Examination Board approves the delay the board will then ensure that the students are informed of the new deadline.
- 3. The examiner determines the result (= mark) of an oral examination as soon as the examination has finished and informs the student accordingly. The third sentence of the first paragraph applies.
- 4. In the case of alternative forms of oral or written examinations, the Examination Board determines in advance how and by what deadline the student will be informed of the results.
- 5. Together with the result of an examination, the student's attention will also be drawn to their right to inspect the assessed work and have a post-examination discussion as stipulated in Articles 4.9 and 4.10, as well as his/her option to appeal to the Examinations Appeals Board (Cobex).
- 6. A student may lodge an appeal against the way in which the result was reached with the Examination Appeals Board within six weeks of the announcement of the result.
- 7. In the event that the Examination Board ascertains that a student has committed fraud, it is entitled to take measures against the student.

Article 4.5 Resits

- An opportunity will be offered to sit examinations in the degree programme twice in each academic year.
- 2. The most recent mark will apply in the event of a resit. A retake is allowed for both passed and failed examinations. In the case of a third attempt (i.e. second resit) the grade of the exam (component) is capped at max. grade 6.0.
- 3. The resit for an examination must not take place within ten working days of the announcement of the result of the examination being resat.
- 4. Constituent examinations are resat as specified in the Study Guide or course manual.

Article 4.6 Marks

- 1. An examination is assessed as a pass or a fail, or, when expressed as a mark, 6 or higher (pass) and 5 or lower (fail).
- 2. In case the examination has more components all constituent grades must be 5 or higher.
- 2. Final marks are expressed in whole or half numbers (except the mark 5.5, which does not exist).
- 3. If a written examination is made up of several components, no assessment will be made of this examination until all components have been tested.
- 4. The assessment of a work placement/internship or a research assignment will be issued by the examiners after consultation with the relevant supervisor on site.
- 5. Examinations are assessed on the basis of criteria that are published in advance.

Article 4.7 Exemption

- 1. At the written request of the student, the Examination Board may exempt the student from taking one or more components, if the student:
 - a) has passed a course component of a university or higher professional education programme that is equivalent in both content and level; or
 - b) has demonstrated through his/her work and/or professional experience that he/she has sufficient knowledge and skills with regard to the relevant course component.
- 2. The Examination Board will make a decision within twenty working days of receiving the written request.
- 3. This exemption does not apply to the Master's thesis.
- 4. The Study Guide may set a limit on the number of components for which an exemption can be granted.

Article 4.8 Validity period for results

- From September 2017 onwards all examinations passed and examination exemptions that were valid on August 31st 2017 remain valid unlimited unless specified otherwise in Section B.
- 2. The validity period of a constituent examination is limited to the academic year in which it was sat.
- 3. If the validity period of an examination passed or an examination exemption is limited in section B, the Examination Board can extend the limited validity period of an examination or exemption on the basis of hardship if a student submits a reasoned request to that effect.

Article 4.9 Right of inspection

- For at least twenty working days after the announcement of the results of a written examination, the student can, on request, inspect his/her assessed work, the questions and assignments set, as well as the standards applied for marking.
- 2. The Examination Board can determine that the inspection or post-examination discussion referred to in paragraph 4.9.1 and 4.10 take place exclusively at a specified place and at a specified time. The place and time referred to in the previous clause will be announced at the time of the examination.
- 3. If the student was unable to attend at the place and time referred to in paragraph 2 through no fault of his/her own, an alternative option will be offered.
- 4. If a student intends to appeal against the way in which his/her mark was assessed, he/she can be issued with a copy of the marked work at cost price.

Article 4.10 Post-examination discussion

- If a collective post-examination discussion has been organised, individual post-examination discussions will be held only if the student has attended the collective discussion or if he/she was unable to attend the collective discussion through no fault of his/her own.
- 2. Students who meet the requirements stipulated in the first paragraph can submit a request for an individual post-examination discussion to the relevant examiner. The discussion will take place at a time, location and manner to be determined by the examiner.

Article 4.11 Master's final examination

- 1. The Examinations Board determines the final examination result and the date on which the student obtains his/her degree after it has been established that the student has passed all the units of study belonging to the programme.
- 2. As an exception to paragraph 1, prior to assessing the result of the examination, the Examination Board can undertake an evaluation of the student's knowledge with regard to one or more degree programme components, if and in so far the results of the relevant examinations in question warrant it.
- 3. A diploma can only be awarded after the Executive Board has declared that the student has satisfied all the procedural requirements, including the payment of tuition fees.

Article 4.12 Diplomas and transcripts

- 1. The Examination Board grants a diploma as proof that the student has passed his/her final examination. The Executive Board sets the model for the diploma. The Examination Board adds a diploma supplement to the diploma providing information on the nature and content of the degree programme completed. The diploma supplement is drawn up in English and complies with the European format.
- 2. Individuals who have successfully completed more than one or more components of the programme and who cannot be awarded a diploma as stipulated in paragraph 1 will, on request, receive a statement to be issued by the relevant Examination Board stating at least the components that have been successfully completed together with the components they involved and the number of EC obtained.
- 3. The student can, without needing to provide reasons, request that the Examination Board does not proceed to award a diploma, unless the student him-/herself submitted the request for its issue, taking due account of the validity rules.

Article 4.13 Fraud and plagiarism

- 1. The provisions of the Rules and Guidelines for the Examination Board apply in full.
- 2. Electronic detection software programs may be used to detect plagiarism in texts. In submitting a text, the student implicitly consents to the text being entered into the database of the detection program concerned.

5. Study supervision and study progress

Article 5.1 Administration of study progress and academic student counselling

- The Faculty Board is responsible for the correct registration of the students' study results in VUnet.
 After the assessment of a component has been registered, every student has the right to inspect the result for that component via VUnet and also has a list of the results achieved at his/her disposal in VUnet.
- 2. Enrolled students are eligible for academic student counselling. The types of academic student counselling available are listed in Section B.

Article 5.2 Adaptations for students with a disability

 A student with a disability can submit a written request to the Examination Board to qualify for special adaptations with regard to teaching, practical training and interim examinations. These adaptations will accommodate the student's individual disability as much as possible, but may not alter the quality or degree of difficulty of a course or an examination. In all cases, the student must fulfil the exit

- qualifications for the degree programme.
- 2. The request referred to in the first paragraph must be accompanied by a recommendation from the programme coordinator. The recommendation must be no more than twelve weeks old and must in part be based on a recent statement from a physician or psychologist. In the case of dyslexia, no recommendation from a student counsellor is required and a statement from a BIG, NIP or NVO accredited testing centre will suffice. Where possible, the statement should include an estimation of the extent to which progress of study will be hindered.
- 3. A statement as referred to in paragraph 2 is valid for a maximum of one year. In the case of a chronic disorder, this period of validity may be extended at the recommendation of the programme coordinator.
- 4. The Faculty Board or, on its behalf, the Graduate School director or the programme director decides on the adaptations concerning the teaching facilities and logistics. The Examination Board will rule on requests for adaptations with regard to examinations.
- 5. A request for adaptations will be refused if it would place a disproportionate burden on the organisation or the resources of the faculty or university were it to be upheld.

6. Hardship clause

Article 6.1 Hardship clause

In exceptional cases, the Examination Board may deviate from these Academic and Examination Regulations in the student's favour, where application of the regulations leads to disproportionate disadvantage or unfairness of a serious nature.

Section B: Programme-specific section

1. General provisions

Article 1.1 Degree programme information

- 1. Geographical Information Sciences (CROHO number 75040) is offered on a part-time distance-learning basis and the language of instruction is English.
- 2. The programme has a workload of 60 EC.
- 3. A component comprises 4 EC or 5 EC with the exception of the Thesis (22 EC).

Article 1.2 Intake dates

The Pre-Master and the Master programmes are offered starting in the first semester (1 September) and in the second semester of the academic year (1 February). The intake dates mentioned in this paragraph ensure that a programme can be completed within the nominal study duration set for the programme.

Article 1.3 Language

- 1. a. The part-time degree programme for selected students is taught in the English or Dutch language and examinations will be taken in English or Dutch.
 - b. The pre-master programme is taught in the English or Dutch language and examinations will be taken in English or Dutch.
- 2. As an exception to that stipulated in paragraph 1, the Faculty Board may grant permission in specific cases and in accordance with the Foreign Language Code of Conduct for the programme, or a component of the programme, to be taught in a different language:
 - a. in the case of a degree programme or component relating to the language in question;
 - b. if the specific nature, organization or quality of the degree programme or component or the origin of the students necessitates this.
- 3. If a student requests permission to sit one or more parts of an examination in a language other than the one stipulated by the programme, such request will be subject to that stipulated in the Regulations and guidelines issued by the Examination Board.

2. Programme objectives and exit qualifications

Article 2.1 Programme objective

- The Master programme has a final attainment level corresponding to the Dublin Descriptors (the Framework of Qualifications for the European Higher Education Area) and the Higher Education Qualifications Framework in the Netherlands. In the programme-specific section, this is expressed in final attainment objectives.
- 2. The degree programme aims to achieve the following:
 - to teach the student specialized knowledge, skills and understanding in the field of Geographical Information Sciences.
 - b. to orientate the student towards further career perspectives based on the academic qualification obtained.
- 3. The degree programme also promotes the academic education of the student, in particular with reference to:
 - a. independent, academic thought processes and performance, including independent implementation of scientific research;
 - b. communicating at an academic level;
 - c. applying specialist academic knowledge in a wider and/or philosophical and social context.
 - d. establishing an attitude of lifelong learning
- 4. The degree programme focuses attention on the student's personal development and promotes his or her awareness of social responsibility.

Article 2.2 Exit qualifications

The exit qualifications are stipulated in the Study Guide.

3. Further admission requirements

Article 3.1 Admission requirements

- 1. Students will be admitted to the degree programme if they hold a certificate of admission, issued by or on behalf of the Faculty Board because they have demonstrated that they meet the knowledge, understanding and skills requirements reflecting the final level of attainment in an academic Bachelor's degree programme, provided that they have successfully completed at least (part of) a course in GIS in their Bachelor as stipulated in the Admission requirements published on the programme website. In case they have not previously completed a GIS course at Bachelor level (or demonstrate comparable GIS proficiency based on professional experience), students are required to first complete the 6 EC component dedicated to an introduction to Geographical Information Sciences in the Premaster programme. In case they lack the information and research skills taught in an academic Bachelor's programme, students are required to first complete the 6 EC component dedicated to an introduction to Academic skills.
- 2. The Admissions Board will investigate whether the interested person meets the admission requirements.
- 3. Students who hold a certificate of higher vocational education (HBO or *Hogeschool*) may be admitted to the programme on the basis of a decision to that effect taken by the Admission Board. The Admission Board will determine whether the higher vocational (HBO) programme completed by the candidate is sufficiently relevant to warrant admission to the programme. Students first have to complete the 6 EC component dedicated to an introduction to Academic skills. In case they have not previously completed a GIS course at Bachelor level (or demonstrate comparable GIS proficiency based on professional experience), students are required to first complete the 6 EC component dedicated to an introduction to Geographical Information Sciences in the Premaster programme.
- 4. Applicants who have already successfully completed the pre-Master's programme designated for this Master's programme and have received a certificate of admission as proof thereof, will also be admitted.
- 5. The certificate of admission relates exclusively to the academic year following the academic year in which the application for the certificate was submitted, unless the Executive Board decides otherwise.
- 6. When the programme commences, the candidate must have fully completed the

Bachelor's programme or pre-Master's programme allowing admission to this Master's programme.

Article 3.2 Pre-Master's programme

- 1. The objective of the pre-Master's programme is to give graduates of an institute of Higher Vocational Education with insufficient background the knowledge, skills, attitude and insight up to the level of a University Bachelor's degree, which then leads on to the Faculty's Master's programmes.
- 2. The general final attainment levels of the pre-Master's programme are:
 - a. Knowledge of and insight into:
 - processes and phenomena in the selected domain;
 - theories in the selected domain;
 - research methodology.
 - b. Being capable of:
 - being able to present an academic argument (verbal and written);
 - critically analyse the professional literature;
 - assess research results in terms of reliability, validity and practicability;
 - analyse and interpret data.
 - c. Show evidence of:
 - a critical view of widespread assumptions in society;
 - intellectual integrity;
 - a scientific attitude, i.e. a preparedness to test assumptions and theories.
- 3. Admission to the pre-master programme is possible on the basis of Bachelor's degree from a Dutch programme of Higher Vocational Education with sufficient relevancy or comparable international programme (deemed equivalent by NUFFIC).
- 4. The programmes, their components and the examination format used in each component are listed in the Study Guide.
- 5. The Pre-Master's programmes have a study load of 12 credits.
- Successfully completed components of the pre-Master's programmes are valid until 31 August or 31 January (depending on the intake date) of the academic year in which the results were issued.
 - b. Notwithstanding the provisions stated in paragraph a, the Examination Board can extend a component's period of validity in special cases.
 - c. Successful completion of the pre-Master's programme secures admission to the Master's programme in the following intake and the intakes of the following academic year.
- 7. Provided that all results have been properly recorded, the Examination Board awards a pre-Master's programme list of results to all students who have passed every test in the pre-Master's programme.

Article 3.3 Limited programme capacity

- 1. In principle, the maximum number of students per intake is 20. If there are more candidates, the Admission Board may decide to maintain the maximum of 20 students per intake or allow more than 20 students and admit a pre-determined number of additional students.
- Candidates will be selected in the following way:
 The Admissions Board will offer admission to the candidates in the order of ranking.

Article 3.4 Final deadline for application

1. A candidate must submit a request to be admitted to the programme through the programme office by 15 January (February intake) / 15 August (September intake) in the case of students with a Bachelor's, Master's, drs., mr or ir degree obtained at a Dutch University; 1 January (February intake) / 1 August (September intake) for students with equivalent degrees obtained outside the Netherlands or students with a higher vocational degree from the Netherlands; by 15 February (September intake only) for students who need an admission letter for a fellowship. Under exceptional circumstances, the Admission Board may consider a request submitted after this closing date.

Article 3.5 English Language requirements

a. The proficiency requirement in English as the language of instruction can be met by the

successful completion of one of the examinations specified on the programme website.

4. Curriculum structure

Article 4.1 Composition of programme

The programme comprises three components.

- a. First year (PgC: 19 ECTS, consisting of four compulsory modules and one compulsory conference workshop);
- b. Second year (PgD: 19 ECTS, consisting of four specialisation pathways, each consisting of two compulsory and two elective modules and one compulsory conference workshop);
- c. The Master's research project and writing of the Master's dissertation (MSc research: 22 ECTS).

Article 4.2 Compulsory units of study and electives

- 1. The compulsory units of study and electives are listed in the Study Guide.
- 2. If the student wishes to take a different course than the electives listed in the Study Guide, advance permission must be obtained in writing from the Examination Board.

Article 4.3 Validity period for results

The validity period of examinations and exemptions from examinations is limited, as follows:

- 1. Successfully completed components of the part-time Master's programme are valid for an unlimited period. See specification of components a., b. and c. in article 4.1.
- 2. Constituent results of the Master's programmes remain valid for 6 years, after which the Examination Board may decide that he is required to sit additional or replacement interim examinations in that component before being permitted to sit the final examination.

Article 4.4 Degree

Students who have successfully completed their Master's final examination are awarded a Master of Science degree. The degree awarded is stated on the diploma. If it is a joint degree, this will also be stated on the diploma.

5. Transitional and final provisions

Article 5.1 Amendments and periodic review

- 1. Any amendment to the Academic and Examination Regulations will only be adopted by the Faculty Board after taking advice from the relevant programme committee. A copy of the advice will be sent to the authorised representative advisory body.
- 2. An amendment to the Academic and Examination Regulations requires the approval of the authorised representative advisory body if it concerns components not related to the subjects of Section 7.13, paragraph 2 sub a to g and v, as well as paragraph 4 of the WHW and the requirements for admission to the Master's programme.
- 3. An amendment to the Academic and Examination Regulations can only pertain to an academic year that is already in progress if this does not demonstrably damage the interests of students.

Article 5.2 Transitional provisions

Notwithstanding the current Academic and Examination Regulations, the transitional provisions apply for students who started the programme under a previous set of Academic and Examination Regulations, these are stipulated on the website.

Article 5.3 Publication

- The Faculty Board will ensure the appropriate publication of these Regulations and any amendments to them.
- 2. The Academic and Examination Regulations will be posted on the faculty website and deemed to be

included in the Study Guide.

Article 5.4 Effective date

These Regulations enter into force with effect from 1 September 2019.

Approved by the Faculty Joint Assembly, on 11 July 2019

Adopted by the board of the Faculty on 2 July 2019