**APPLICATION FORM – UNIGIS AMSTERDAM**

**POSTGRADUATE PROGRAMME IN GIS**

**Important**

1. Apply as soon as possible

2. Read and fill in the whole application form completely, using capitals or a computer

3. Attach two passport photographs

4. Enclose your curriculum vitae and copies of degree certificates

**I want to apply for:**

***!!! Please tick or ‘X’ the box of the Postgraduate Programme you are applying for:***

**** Postgraduate **Certificate** Programme (1 year: 4 modules and 1 workshop)

**** Postgraduate **Diploma** Programme (2 years: 8 modules and 2 workshops)

**Personal data**

Name \_\_\_

First Name \_\_\_

Initials \_\_\_ **** Male **** Female

Marital status \_\_\_

Date of Birth \_\_\_

City & Country of Birth \_\_\_

Nationality \_\_\_

Address for correspondence:

Name \_\_\_

Street and number \_\_\_

Postal or Zip code \_\_\_

City \_\_\_

Country \_\_\_

Address for Sending invoices: (if different than the correspondence address)

(Company) Name \_\_\_\_

Attention \_\_\_\_

Street and number \_\_\_\_

and/or Postal or Zip code \_\_\_\_

City \_\_\_\_

Country \_\_\_\_

Home Tel. nr. \_\_\_\_\_

GSM Tel. nr. \_\_\_\_\_

Work Tel. nr. \_\_\_\_\_

Preferred Email address for correspondence \_\_\_

Secondary Email address (if applicable) \_\_\_

**Educational background**

*Indicate below your higher (tertiary) educational attainments, giving details of dates, subjects studied and degrees obtained.*

Degree/diploma \_\_\_

Educational institution \_\_\_

Main subject studied \_\_\_

Date of examination \_\_\_

Degree/diploma \_\_\_

Educational institution \_\_\_

Main subject studied \_\_\_

Date of examination \_\_\_

Degree/diploma \_\_\_

Educational institution \_\_\_

Main subject studied \_\_\_

Date of examination \_\_\_

Type of pre-university

Education \_\_\_\_

*Indicate below your other qualifications relevant to Geogr. Inform. Systems. (including short courses).*

\_\_\_\_\_\_

**Employment History**

*Indicate below your employment history, giving details of jobs, dates etc.*

**Present Appointment:** \_\_\_\_

Date Appointed: \_\_\_\_

Employer: \_\_\_\_

Position Held: \_\_\_\_

*Please give a brief description of duties carried out in the above employment that are relevant to the Postgraduate Programme in Geographical Information Systems.*

\_\_\_\_\_

**Previous Appointment:** \_\_\_\_

Date Appointed: \_\_\_\_

Employer: \_\_\_\_

Position Held: \_\_\_\_

**Previous Appointment:** \_\_\_\_

Date Appointed: \_\_\_\_

Employer: \_\_\_\_

Position Held: \_\_\_\_

*If you would like to point out any aspects of your educational and occupational career, which may be important for admission to the Postgraduate Programme in GIS, please do so below or on a separate sheet of paper with full name and address.*

\_\_\_\_\_\_\_

**Personal objectives and interests**

*What do you expect to gain personally from studying for a Postgraduate qualification in Geographical Information Systems?*

\_\_\_\_

*Do you have the intention to become a Master of Science in Geographical Information Systems after completing the Postgraduate Programme? Please elaborate on your intentions.*

**** Yes **** No

\_\_\_\_\_\_

*What are your career intentions?*

\_\_\_\_\_\_

*What are your leisure or spare time activities and interests?*

\_\_\_\_\_\_\_

**References**

*Please include the names and addresses of two appropriate references (one from your present or recent employment and one academic reference).*

*Note: If you have finished your studies a long time ago and you are not able to retrieve contact information for a lecturer or thesis supervisor who can act as a reference, you may leave the academic reference blank.*

Name first reference \_\_\_\_

Job title \_\_\_\_

Address \_\_\_\_

\_\_\_\_

\_\_\_\_

\_\_\_\_

Phone \_\_\_\_

Email \_\_\_\_

Length and nature of association\_\_\_\_

Name second reference \_\_\_\_\_

Job title \_\_\_\_\_

Address \_\_\_\_\_

Phone \_\_\_\_\_

Email \_\_\_\_\_

Length and nature of association\_\_\_\_\_

**General information**

*How did you learn about the UNIGIS Postgraduate Programme in GIS of the VU University Amsterdam? (Please tick all options that are relevant)*

**** Through an advert in Geo Inside

**** Through an advert in GIS Magazine

**** Through the presence of UNIGIS at a conference, namely \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**** Via a (former) colleague, friend or relative who studied or studies at UNIGIS Amsterdam

**** Via a search engine on the Internet

**** Via a hyperlink on a website

**** Via a website of the VU University Amsterdam (www.vu.nl, www.falw.vu.nl, or www.feweb.vu.nl)

**** Other (please elaborate below):

\_\_\_\_\_\_\_\_

**Financial arrangements**

*Fees can be paid by one of the methods described below.****Please tick one preference below at either the Certificate or Diploma Programme****:*

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
|  | **Term 1**  (At the start o/t course) | **Term 2** (At 6 months) | **Term 3** (At 1 year) | **Term 4** (At 1,5 year) | **Total fee due** |
| **UNIGIS Postgraduate Certificate Programme** (1 year: 4 modules and 1 workshop) | | | | | |
| **** Total fee at once | €3,600 | - | - | - | **€ 3,600** |
| **** Fee in two  semi-annual terms | €1,800 | €1,800 | - | - | **€ 3,600** |
| **OR** | | | | | |
| **UNIGIS Postgraduate Diploma Programme** (2 years: 8 modules and 2 workshops) | | | | | |
| **** Total fee at once | €6,200 | - | - | - | **€ 6,200** |
| **** Fee in four  semi-annual terms | € 1,800 | € 1,800 | € 1,300 | € 1,300 | **€ 6,200** |

*Note: All amounts will be made in advance, the first Term being due after confirmation of acceptance.*

*Note: When you decide to first take the Certificate Programme, and then continue with the Diploma programme, the additional fee for the Diploma Programme will be made in two semi-annual terms of 1,300 euro.*

I hereby certify that the information given in this application form for admission is complete and

accurate to the best of my knowledge.

Signature \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date \_\_\_\_\_\_\_\_\_\_\_\_

Please return the completed application form along with copies of formal evidence of your

(academic) qualifications (Degrees + Degree supplement), digital photograph, curriculum vitae, copy Passport and Motivation letter to: [info@unigis.nl](mailto:info@unigis.nl).

**How will the procedure continue?**

* Within 5 to 7 working days, you will receive a notification that we have received your application by email;
* The Exam Committee GIS meets regularly to discuss the admission of new applicants. After the committee has decided on your application, you will receive a letter of acceptance. Normally, this will be within one month after we have received your application;
* The first invoice will be issued after you have received your letter of acceptance and before the start of the programme;
* You will receive more information on the start of the Programme in the month prior to the start of the intake, so for the February intake that means January, and for the September intake that means August;
* If you have any questions related to your application, do not hesitate to contact the Unigis Office.

Thank you for your application!

Sincerely yours,

The UNIGIS Team